



## Feline/Small Animal Assistant

**POSITION TYPE:** Voluntary

**POSITION REPORTS TO:** Community Programs Manager  
OR Cat Mall Team Lead

**POSITION SUMMARY:** Feline/Small Animal Assistants provide much needed one-on-one attention and care for shelter cats and small animals, including socialization.

- Socializing cats/small animals cleared by staff in the designated areas located within the cat mall and small animal room.
- Interact with cats/small animals in proper and non-aggressive play.
- Clean up after cats/small animals at all times when out of the kennels.
- Clean up and tidy cat mall banks and small animal cages as needed.
- Assist staff with feeding cats/small animals and dispensing toys.
- Directing all public questions about specific cats or small animals to the Cat Mall Team Lead.

### **POSITION SPECIFICATIONS:**

Volunteer must have the ability to interact with the public, staff and other volunteers in a courteous and respectful manner, even in stressful situations. He/She must also have the ability to communicate well and follow directions with minimal supervision. He/She must be gentle and patient when working with cats/small animals and the public.

### **TRAINING REQUIRED:**

- Read and understand the volunteer manual and Feline Wellness/Small Animal Addendum.
- Attend Feline/Small Animal Wellness Training

### **WORKING CONDITIONS:**

Possibility of being subjected to animal bites and scratches. Potential exposure to chemicals, prescribed drugs such as antibiotics, topical medications, etc, and cleaning products. Potential exposure to zoonotic (animal transmitted) diseases.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job.

Regular lifting to 10 lbs, frequent lifting to 35 lbs, and occasional lifting over 35 lbs with reasonable accommodations. Frequent standing, bending, and stooping.

### **TIME COMMITMENT:**

A commitment of at least two hours per shift is preferred, with a total commitment minimum of 4 hours a month. Shifts are available daily from 8am-4pm.